

**TOWN OF OSGOOD
REGULAR MEETING
Tuesday, November 18, 2025
7:00 p.m.**

Present at the meeting were Tammy Wilhoit, Chris Kuhn, Holley Rose, Bill Roberts, Sam Cecil, Alex Eckstein, Matt Wirth, and Lynn Fledderman.

Pledge of Allegiance.

Roll Call – all present

Motion to waive the reading and adopt the pre-read minutes. Holley 1st Bill 2nd
3 - ayes

Old Business: none

Sam Cecil with My I.T. Place presented EPA Federal Requirements for water and wastewater cybersecurity. There are 7 categories:

Solution Terminology – Cloud backup
Identity Threat Detection or Response
Endpoint Detection Response
Application Control
Multi-Factor Authentication
Vulnerability Management
Incident Response Plan

Timeline: 12/31/2025 formalized and agreed upon plan is due.

12/31/2026 deadline to have all rolled out

1/1/2027 EPA will scan and audit for compliance.

Projected expenses: 7 software sweets to go across 2 buildings - \$3,500

Capital expense, Network Security Appliance - \$4,000

Water has 4 users, 3 endpoints - \$128 monthly

Wastewater has 2 users, 4 endpoints - \$114 monthly

Maintenance/Labor - \$900 annually

Council is asking a quote to be sent for whole Town.

Comcast manages phones for the Town. We have 5 buildings. Comcast charging \$1,800 per month, he thinks he can get our bill down to \$250 per month.

Commonwealth Engineers Project Update Memo:

2025 Community Crossings Project:

- Construction began on September 2, 2025. All storm piping and inlets for the project are complete including stone base, and trench repair. Concrete work is nearing completion. Base asphalt is planned for the week of 11/17/25. Final asphalt is pending the completion of base asphalt. Placement of asphalt is temperature dependent. Our goal is to complete final paving as soon as possible.
- Commonwealth has recommended payment of Partial Payment Application No. 2 for work completed through October 31, 2025. Payment to contractor - \$268,424.24 with retainage of \$14,127.59.

Motion to approve Pay Application No. 2. Bill 1st, Holley 2nd

3 – ayes

Motion to approve Commonwealth's claim of \$38,012.99 for Construction Engineering and RPR. Holley 1st, Bill 2nd

3 – ayes

2026 Community Crossings Project:

- Application to INDOT for the Community Crossings Matching Grant for the 2026 program was submitted on October 15, 2025. Award of CCMG funding is a competitive process and notification of awards will be issued toward the end of the year.
- The project includes improvements on Maple Street (Railroad Ave. to Fairground Ave.), Railroad Ave. (Walnut St. to Maple St.), Cravens St. (Walnut St. to Maple St.), Beech St (Walnut St. to Maple St.), and Cherry St. (Walnut St. to Maple St.). Improvements include milling, resurfacing, curbing, sidewalk replacement, drainage work, and ADA compliant curb ramps.
- Our preliminary design is approaching 60% complete. Internal reviews for plans and specifications will begin this month followed by reviewing plans with Town staff. We anticipate a project bidding in January, 2026.

Motion to approve Commonwealth's claim for Preliminary Design, Survey and Data Collection in the amount of \$31,382.20. Holley 1st, Bill 2nd

3 - ayes

Water Improvements and Lead Service Line Project:

- Service line inspections are expected to begin at the end of November. These inspections will be conducted by Commonwealth Engineers with a representative from the water utility. These inspections will require access to the interior of the home to identify service line materials. A public notice will be mailed to homes requiring inspection. Eligible homeowners must sign a right-of-entry form for replacement to proceed.
 - Letters are planned to be sent out the week of November 17th pending Attorney Approval. Lynn approves.
 - See attached planned field work schedule.
- Design for remaining project components continues.
- IFA has reached out to schedule a meeting with Baker-Tilly and CEI regarding losing procedures.
- Both projects are currently in the design phase and are scheduled for advertisement for bid in January 2026.

Motion to approve Commonwealth's claim of \$8,000 for Design on Water Utility Improvements Project. Holley 1st, Bill 2nd

3 – ayes

Motion to approve Commonwealth's claim of \$9,112.06 for Design and Service Line Evaluation of LSLR. Holley 1st, Bill 2nd

3 – ayes

Wastewater Utility Preliminary Engineering Report and Asset Management Plan

- Al Stong and Matt Wirth met with the Council and Clerk-Treasurer to go over SRF process and costs for the AMP and PER on October 28, 2025.
- Contracts for the PER and AMP are provided for the Town's consideration and execution. PER will need submitted prior to April 1, 2026 for project to be considered for upcoming year financing cycle.

Motion to approve Commonwealth's Task Order. Bill 1st, Holley 2nd

3 – ayes

Resolution 2025-7: Authorizing the writing off of uncollectible accounts. In spite of efforts by the Town to collect all past due amounts, these are seemingly uncollectible.

Motion to approve Resolution 2025-7. Bill 1st, Holley 2nd
3- ayes

Lynn introduced Ordinance 2025-8: Proposed zoning changes for Osgood, (as well as Milan and Versailles). All 3 towns proposing same ordinance to Planning Commission. Send to Planning Commission for approval or denial. Regarding the discountenance of non-conforming uses upon cessation of the non-conforming use, prohibiting street level and first floor residences in all non-residential zones, pertaining to enforcement actions by town of zoning ordinances. Ordinance prohibiting window air conditioning units on floors abutting public sidewalks may be added back in. The discountenance; use ceased for 90 days can be changed to 30 days. If the use ceases they will no longer be grandfathered. Banning 1st floor apartments in any zone that is not R1, R2, or R3. County has not been following it owns ordinances and leaves it to the towns to enforce. This gives us the ability to try and collect attorney fees from the county.

Motion to hire Brayden Hooten full time in December after he graduates high school. Holley 1st, Bill 2nd
3 – ayes

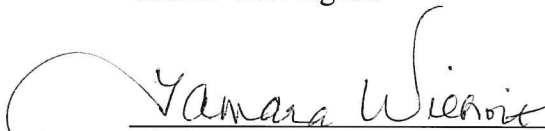
Comprehensive Plan Selection Committee Members: 5 suggestions were given, Clerk-Treasurer will contact them.


Chris Kuhn is asking Matt Wirth if he can find out the last time Buckeye Street (US 421) was last paved. He wants to draft a letter and send to our state representatives.

Osgood Police – Alex Wilhelm gave his monthly statistical report. Still emailing INDOT to try and get a permit for the speed signs. School has put some up in school zone. Alex Brison has a Conditional offer from the Ripley County Sheriff's department. He is considering it. Chris asked when the new police vehicle was getting wrapped, wants it done sooner rather than later. He has also been receiving calls on a property on Hunt Street that needs addressed.

Motion to adjourn the meeting. Bill 1st, Holley 2nd
3- ayes

Claims were signed


Clerk-Treasurer


President


Member


Member

