

TOWN OF OSGOOD
REGULAR MEETING
Tuesday, July 16, 2024
7:00 P.M.

Present at the meeting were Tammy Wilhoit, Lynn Fledderman, Chris Kuhn, Riley Thomas, Bill Roberts, Rachel Runge, Holley Rose, Daniel Craig, Alex Wilhelm, and Dustin Payne.

Pledge of Allegiance.

Roll Call – all present

Motion to waive the reading and adopt the pre-read minutes. Holley 1st, Bill 2nd
3 - ayes

Old Business:

O.B.C. had previously asked the Town to consolidate Halloween events.

Motion was made to decline their request. Trick or Treat will remain on Halloween.
Bill 1st, Holley 2nd
3 – ayes

Commonwealth Project Memo:

Water Improvement Project –

- Construction Progress:
 - Dave O’Mara Contractors mobilized on 7/8/24
 - O’Mara has installed detour signage, began road restrictions, and started installing the water main pipe. Progress photos were included.
 - Commonwealth is currently providing part-time inspections until Tim Bowyer is able to fully mobilize in Town for the Sidewalk project at which point he can provide inspections on both projects.
 - Commonwealth performed a construction inspection on 7/11/24
 - At the site visit it was discussed that the contractor needed to perform a roll-down to avoid an unexpected storm sewer.
 - C900 pipe was approved for use in the section requiring the roll down to make it easier to redirect the water main under the storm sewer.
 - The Contractor has requested that the valve for the new hydrant at Station 10+91 be moved from the pavement to the grass to allow for a straight connection to the hydrant from the water main.
- Pay Applications and Change Orders:
 - No Pay Applications have been received to date.
 - Change Order No. 1 to O’Mara’s Contract has been drafted for the Board’s review and approval for the following items:
 - 1) Request to start work at Area 3 in lieu of Area 1
 - 2) Modify Requirement for Encasement Per approved INDOT Permit
 - 3) Change MOT per Approved INDOT Permit
 - 4) Installation of New Hydrants in lieu of Reconnection – This is a \$0 cost, and 0 time

change order to make the above modifications

- Given the above directed modifications, this project as currently bid will install 6-inch diameter water main along Buckeye Street from south of Wilson Street (REMC) to just north of Eckert Street (approximately 433 S. Buckeye Street). A segment of 8- inch water main will be installed at Eckert Street for potential future upsizing of Eckert Street. It has been requested to assemble preliminary costs for a potential change order #2 for the Town to consider for including the remaining project work to install 6-inch water main:
 - The remaining water main consists of approximately 520 feet of 6-inch main, two hydrants, 5 service connections, and associated valves and appurtenances. Based on the quantities and current unit prices, the additional construction work would be an additive cost of \$165,335
 - The project holds \$67,930 in contingency. This would put the additional need around \$100,000 for construction only based on quantities as shown in the plans.
 - Given the unknown nature of excavation of underground facilities, we recommend holding on processing an additional work change order until construction is further along.

Rachel stated we should know in a week or two if we need to add money.

Motion was made to approve Change Order #1. Holley 1st, Bill 2nd
3 - ayes

- CEI Amendment
 - We have assembled a net of \$0 cost amendment to Commonwealth’s Contract for the Board’s review and approval.
 - The project budget was established some 4-years ago and we were instructed to maintain our pricing, so, we have been approaching this project in a manner that would afford completion within the project budget. We have also had extreme difficulties associated with obtaining the INDOT permit spending months and much effort to this end. At the time of completion of bidding, we registered a project overrun of \$22,996 – in large part due to INDOT, but also due to delays and excess efforts during bidding.
 - We did have \$12,005 remaining in the project budgeted funds for Soil Borings, however given the budget for RPR(\$60,000) and Construction Engineering (\$15,000) were tight to say the least, the agreed upon solution was to move the remaining \$12,005 from the soil boring category and as “Additional Permit Application Fee”. It was our intent to then utilize Tim Bowyer part time while on-site for the transportation project and an Engineer to spot check construction progress and

critical milestones with remaining funds on an hourly basis in the Construction and RPR phases. This is reflected in the attached Amendment 3 that was prepared, reviewed and verbally approved by Tony Wood. This approach maintains the budgeted contractual amount.

- Email correspondence has been provided regarding full time construction engineering and RPR services.

Motion was made to approve Commonwealth's Amendment. Holley 1st, Bill 2nd
3 - ayes

2023 Water Loss Audit

- The Validated 2023 Audit is due to the state by August 1. This was sent to Tony on 7/12/24 to forward to the State.
 - The town's water loss went down this year (15.64% in 2023 and 34% in 2021).
 - The DVG "score" also went up, meaning things were tracked better.
 - The audit covers the year 2023 so we expect the year 2024 to show an even lower water loss due to the new export meter installed.
 - The attached memo outlines some improvements that can be made to keep increasing the score:
 - Billed Metered Authorized Consumption
 - Implement a written policy and procedure to perform an internal review of consumption date by use type at each billing cycle.
 - Unbilled Metered Authorized Consumption
 - Implement a written policy outlining specific billing exemptions and develop an inventory of unbilled metered consumers.
 - Implement a written policy and procedure to perform an internal review of unbilled metered consumption data annually.
 - Water Exported Error Adjustment
 - Implement a written policy and procedure to flow test the export meter to Napoleon annually.
 - Provide and incorporate both the written policy and the flow test (stating meter accuracy) during future audit-validation processes.
- These will be reviewed.

Lead Service Line Inventory Grant

- The Final Lead and Copper Rule adopted by the United States Environmental Protection Agency (USEPA) in 2021 requires all communities with a public water system to develop a Lead Service Line (LSL) Inventory. All Public Water Systems must have their LSL inventory completed and made available publicly by October 16, 2024.
 - Osgood received a grant from the IFA-SRF for Commonwealth's assistance assembling a "Records Based" inventory.
 - A kick-off meeting was held on June 19th. We have started on the inventory, however we still need the following items:
 - Copy of fieldwork assembled by Town to date
 - Confirmation if a survey to send out to Residents is desired.
- Council felt a survey would be helpful.
If lead or galvanized pipes are found, a notice has to be sent.

Trail Project

- Rohe Asphalt is in the process of confirming trail alignment and setting erosion control.
The initial flags were placed in the wrong area and Steve moved them to the correct location. There is a small piece of equipment out there and some gravel, so we're hoping to see them start soon.

Downtown Sidewalk Project

- We received INDOT permit approval last Friday, July 12th, 2024. This has been an ongoing issue preventing the start of the project. With this approval the contractor can start construction. Coordination will take place this week in an effort to begin construction soon.
- Conversations have taken place with CSX with respect to the permitting. Impacted areas only occupy a small portion of the project area. A coordination phone call is scheduled for this Friday, July 18th, with CSX reviewers.

Motion to approve Commonwealth's claims for \$14,296.04 Trails Expansion, \$13,061.58 for Downtown Sidewalk Project, and \$1,500 for the Water Project. Bill 1st, Holley 2nd
3 - ayes

Jeff French has surveyed the property at 240 W Craven (Civil Town of Osgood) and has part of lot 225 being conveyed to the northerly property adjoiner (Civil Town of Osgood), which consists of 0.1271 acres. This allows for the fire trucks to leave the fire house without any conflicts.

Motion for Chris to sign the survey maps and have Lynn change deeds. Bill 1st, Holley 2nd
3 - ayes

Lifetime Resources sent a packet of information requesting support for the 2025 calendar year.

Motion was made to approve Lifetime Resources request for \$1,500 from the 2025 budget. Bill 1st, Holley 2nd
3 - ayes

Holly Wehr contacted the Town and asked if we would be willing to apply to T-Mobile Hometown Grant program or check with the Reynolds Foundation to see if they would be willing to contribute for the funding needed to make the Hassmer Hill Road trail a reality.

Police Department – Daniel Craig stated everything was good. Downtown parking issue has been addressed and the trash issue is still being dealt with.

Fire Department – Riley Thomas stated the SCBA is 8-15 weeks out, they keep pushing the time frame back. Five sets of gear have been ordered and are 8-12 weeks out. They sent mailers out asking for donations and they have received about \$6,500 so far, their fair events are also coming up next week.

Osgood Representative to Ripley County Area Planning Commission – Dustin Payne was present and stated that doing away with R1, R2, and R3 in the business districts has been discussed. Dustin asked if the Town could create an ordinance because the County does not want to change theirs. Lynn Fiederman stated that when the Town signed to be a part of the County Planning and Zoning, we gave them control. She stated we would not be able to create an ordinance that could be enforced. The County can't enforce a Town ordinance. She stated the County can change their ordinance to give jurisdiction back to the Towns. Lynn has already spoken with the Planning Commission attorney regarding this matter.

Motion was made to give Brayden Hooten a raise. Chris 1st, Holley 2nd
3 – ayes

Claims were signed.

Motion to adjourn the meeting. Holley 1st, Bill 2nd

3 - ayes

Yamara Wierot
Clerk-Treasurer

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President

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Member

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Member

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