

**TOWN OF OSGOOD
REGULAR MEETING
Tuesday, November 21, 2023
7:00 P.M.**

Present at the meeting were Tammy Wilhoit, Lynn Fledderman, Matt Wirth, Chris Kuhn, Holley Rose, and Bill Roberts.

Pledge of Allegiance.

Roll Call – all present

Motion to waive the reading and adopt the pre-read minutes. Bill 1st, Holley 2nd
3 – ayes

Old Business:

Daniel Craig was not present to see if the 2 soda pop machines in front of the computer store had been addressed.

Ordinance 2023-7 was presented at last month's meeting for Council review.

Motion for 1st reading of Ordinance 2023-7: An Ordinance Establishing Employee Longevity Pay. All full time employees of the Town of Osgood shall receive a longevity pay for their years of employment. Bill 1st, Holley 2nd
3 - ayes

Commonwealth Project Memo: Matt Wirth was present to discuss.

Water Improvement Project –

- The INDOT Occupancy Permit for the water main on Buckeye St. has not yet been approved. A meeting has been held on November 20, 2023 with INDOT where the permit was discussed.
 - The INDOT District Utility Coordinator, Bill Reed, was in attendance, and we invited the INDOT Permit Manager, Jodi Parks, to attend as well. The primary purpose of the meeting was to discuss other pending projects, but the Buckeye Street water project will be discussed following the other agenda items. We also planned to walk the site and explain to INDOT the limitations of installing the water main.
- The project has been advertised for bids according to the following schedule:
 - 11/7/23 – first advertisement
 - 11/14/23 – second advertisement
 - Pre-Bid Meeting: 2:00 p.m., November 20, 2023
 - Bid Opening: 3:30 pm., November 30, 2023 at which time bids will be publicly opened. Commonwealth will review all submitted documents to ensure all forms are provided and they will assemble an Engineer's Recommendation letter.
 - Town Board Meeting December 19, 2023: Tentatively accept bids pending Funding Agency and Legal Review.
- IDEM Review/Approval of Plant Shut Down:
 - Brady and Tony are working on the Emergency Response Plan edits as requested by IDEM. Upon completion of this it will be submitted to IDEM and we anticipate their approval.
 - Tony has started the process of SCADA modifications to allow for plant "Shut Down".

Motion to approve Commonwealth's claim of \$228.90 for Permit Application Fee. Holley 1st, Bill 2nd

3 - ayes

Trail Project –

- Trail project design is ongoing with development of plan sheets and details.

2022-2 CCMG Round 2 Street Improvements –

- All construction is complete. Final paperwork is being processed including final billing, close out change order, and quantity summary by street report for INDOT.

Motion to approve Pay Application #6 for \$44,218.63 to release retainage.

Holley 1st, Bill 2nd

3 - ayes

Motion to approve Change Order #3 for a decrease of \$37,125.46 for quantity adjustment changes. Bill 1st, Holley 2nd

3 – ayes

Motion to approve Commonwealth's claim of \$21,145.21 for Construction and RPR. Holley 1st, Bill 2nd

3 - ayes

Clerk-Treasurer will begin Closeout with State.

Downtown Sidewalks (Buckeye Street from Ripley Street to Beech Street) –

- Survey work and conceptual designs are complete for the sidewalk project. Conceptual design alternatives will be presented to the Town Council and the Reynolds Foundation Board for discussion and formal approval of the design concept to be incorporated into plans and specifications.
- Preliminary Design is well under way including layout and grading. The goal is to ensure proper drainage along the sidewalk path and to meet ADA Standards. The desire is to provide a uniform curb height along the project.
- Coordination is taking place with utility companies as it relates to the project. Conversations have taken place with Duke Energy and Lee Supply Company about lighting. Duke Energy owns the existing green streetlights and will remove these lights in coordination with the project schedule. Coordination with Lee Supply to make sure the new streetlights placement fits in with the overall project design.

Motion to approve Commonwealth's claim of \$19,168.52 for Preliminary Design and Survey/Data Collection, contingent upon Reynolds Foundation approval.

Holley 1st, Bill 2nd

3 - ayes

Time to appoint the 2024 representative to the Southeastern Indiana Regional Planning Commission (SIRPC).

Motion for Stephanie Back to retain this position. Holley 1st, Bill 2nd

3 – ayes

The Town intends to apply to the Reynolds Foundations for the following grants:

2024 Annual Tree and Mulch Maintenance,
2024 Bricktoberfest, and the
Community Center Renovation Project


Claims were signed.

Motion was made to adjourn the meeting. Bill 1st, Holley 2nd
3 - ayes


Clerk- Treasurer


President


Member


Member